



PURCHASE ORDER

DELIVERY DUE DATE: Pick-up / W/D

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

Supplier : **PANDAYAN BOOKSHOP, INC.**
Address : San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 002-857-329-052
Tel. No. : 0923-084-5931

PR No.: 2024-10-406
PO No.: 2024-737
Date: 11/21/2024
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: Pick-up
Payment Term: COD

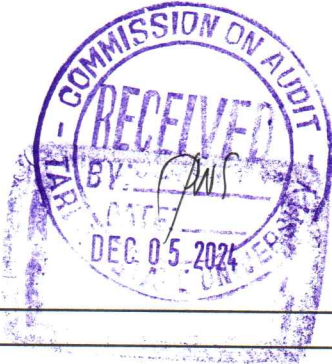
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	PAPER CUTTER , wood base, with paper indicator (A4/B5/A5/B6/B7) ***** <i>Purpose: for Establishment of DOST-TSU Aslagan TBI.</i>	1	649.00	<u>649.00</u>

(Total Amount in Words) Six Hundred Forty Nine Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official
12/5/24



Conforme: 12/5/24
[Signature]
PANDAYAN BOOKSHOP, INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 12-2024-09-12-0248
Amount : 649.00