



WORK ORDER

DELIVERY DUE DATE: 11/24/23

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **WJRC COMPUTER SERVICES**
Address : Unit No. 204 Rising Sun Bldg., McArthur Highway, Brgy. San Nicolas, Tarlac City
TIN : 480-803-844-000
Tel. No. : (045) 925-0829/ 0933-648-6674/ 0975-083-1134

Work Order No.: 2023-146
Date : 7/18/2023
JO No. : 2023-131
Date : 5/25/2023
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: REPAIR SERVICES Repair of Epson WF 7711, Replacement of Printer head and replacement of Ink System *****	11,200.00	<u>11,200.00</u>

(Please read carefully at the back hereof)

Charge to:
ROA No. :
CONFORME & RECEIVE COPY :

WJRC COMPUTER SERVICES
Firm/Dealer/Supplier/Contractor
Date 10/25/23



FUNDS AVAILABLE:
JASPER A. YAUDER, CPA
Budget Officer

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

APPROVED:
DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official