



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE:

7/22/21

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**

Address: **718 Bumatay St. Mandaluyong City, Manila**

Type of Business: **Merchandising Business**

TIN#: **002-332-000-000 VAT Reg.**

Tel. No.: **075-515-3306/0917-556-8680**

PR No.: **2021-04-102**

PO No.: **2021-179**

Date: **6/2/2021**

Mode of Procurement: **Direct Contracting**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Date of Delivery:

Delivery Term: **30 Calendar Days**

Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	HEAT ROLLER, Catena 65 631900597 (laminating machine catena 65 model) Purpose: for office use.	2	44,800.00	89,600.00

(Total Amount in Words) Eighty Nine Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL

VP, Research & Extension Services

Authorized Official

Conforme:

Handwritten signature and date: 6/2/2021

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: **COPYLANDIA OFFICE SYSTEMS CORP.**

Bank Account Number: **0051426452**

Bank Name: **LBP**

Bank Address: **MAKATI CITY**



Funds Available:

Handwritten signature
ELNAMA YIT. TEOFILO
Budget Officer

ALOBS No.: **16-2021-17-1001-06-400-1**

Amount: **₱ 89,600**

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date: August 24, 2020

Page 1 of 1

de noted 6/22/21



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE:

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**

Address : **718 Bumatay St. Mandaluyong City, Manila**

Type of Business: **Merchandising Business**

TIN#: **002-332-000-000 VAT Reg.**

Tel. No. : **075-515-3306/0917-556-8680**

PR No.: **2021-04-102**

PO No.: **2021-179**

Date: **6/2/2021**

Mode of Procurement: **Direct Contracting**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Date of Delivery: _____

Delivery Term: **30 Calendar Days**

Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	HEAT ROLLER, Catena 65 631900597 (laminating machine catena 65 model) ***** <i>Purpose: for office use.</i>	2	44,800.00	89,600.00

(Total Amount in Words) **Eighty Nine Thousand Six Hundred Pesos Only**

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL

VP, Research & Extension Services

Authorized Official

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____



Funds Available:

ELENA MAY T. TEOFILO

Budget Officer

ALOBS No. : **06-207512-2021-06-0004**

Amount : **P89,600**

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date : August 24, 2020

Page 1 of 1