

PURCHASE ORDER

P	roc	ure	eme	ent	U	nit

Tel No.: (045) 606-8142/606-8157

DELIVERY DUE DATE:

Pick - Up/cob

Supplier: PANDAYAN BOOKSHOP, INC.

Address: San Roque, Tarlac City

Type of Business: Merchandising

002-857-329-052

Tel. No.: 0923-084-5931 PR No .:

2024-11-475

PO No.:

2025-007

Date:

1/8/2025

Mode of Procurement:

Small Value

Gentlemen:

TIN No.:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Date of Delivery:		TARLAC STATE UNIVERSITY	Delivery Term: Payment Term:		Pick-up COD
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	ream	**************************************	6	224.00	<u>1,344.00</u>

(Total Amount in Words) One Thousand Three Hundred Forty-Four Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNØI D E. VELASCO

President,

Anthonized Official

Conforme:

1/21/25

PANDAYAN BOOKSHOP, INC.

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Form No.: TSU-PRO-SF 09

Bank Name: Bank Address:

Funds Available:

JASPER A. YAUDER, CPA

Revision No. 03

Budget Officer

ALOBS No.: 07 Maps: 1021-01-076

Amount: 1.344. W

Effectivity Date: August 24, 2020

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