



PURCHASE ORDER

DELIVERY DUE DATE: 07-13-19

Procurement Unit

Tel. No.: 045-606-0142

Supplier : PHILIPPINE DUPLICATORS, INC.	PR No.: <u>2019-03-096</u>
Address : <u>Brgy. Merville, Parañaque City</u>	PO No.: <u>2019-397</u>
TIN#: <u>000-412-839-000 VAT Reg.</u>	Date: <u>6/7/2019</u>
Tel. No. : <u>(072) 242-4367</u>	Mode of Procurement: <u>Small Value</u>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY	Delivery Term: <u>30 calendar days</u>
Date of Delivery:	Payment Term: <u>n/30</u>

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pcs	BINDING AND PUNCHING MACHINE, Dimensions: 40 x 30 x 20 cm. weight: 13kgs, Gestetner	2	28,887.97	57,775.94
14	pcs	PHOTOCOPYING MACHINE, Gestetner Copier Model MP2014, Free of Charge: 1 crg. 842137 Toner Black, 1 bag D2459640 Developer, 1 unit CAB-COP Cabinet	1	71,176.00	71,176.00
15	pcs	PHOTOCOPYING MACHINE, Gestetner Color Copier Model IMC2000 w/ Automatic Reverse Document Feeder (ARDF), Free of Charge: 1crg. 842315 Print cart. Black, 1crg. 841938 Print cart. Cyan, 1crg. 841937 Print cart. Magenta, 1crg. 841936 Print cart. Yellow, 1 Unit CAB-COL Cabinet	1	356,831.71	356,831.71
***** Purpose: Office Equipment for office and colleges - APP 2019 1st Qtr Warranty: Lifetime Free Service; Machine Guarantee: 12 months or 60,000 Copies, Whichever comes first					<u>485,783.65</u>

(Total Amount in Words) Four Hundred Eighty Five Thousand Seven Hundred Eighty Three Pesos & Sixty Five Centavos

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,



DR. GLENARD T. MADRIAGA
 VP, Admin. & Finance
 Authorized Official

Conforme:

PHILIPPINE DUPLICATORS, INC.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available: for
JESUS S. DANGANAN
 Budget Officer IV

ALOBS No. :
 Amount :

ak noted 6/13/19