



# WORK ORDER

**DELIVERY DUE DATE:** Sept. 19-20, 2024

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **RODOLFO MANUEL'S HAPAGKAINAN**  
Address : Tarlac McArthur Highway San Roque Tarlac City  
TIN : 266-209-213-000  
Tel. No. : 0951 957 0576/0912 101 4489

Work Order No.: 2024-302  
Date : 9/19/2024  
JO No. : 2024-360  
Date : 9/6/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **September 19-20, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: CATERING SERVICES</b>  Catering for Baccalaureate Services on September 19, 2024 and 35th Commencement Exercises on September 20, 2024 at TSU Gymnasium.  <b>*Foods for Graduation Rehearsal on September 19, 2024 at 2:00PM (85pax)</b> -Burger, Water and Soft Dinks <b>*Foods during Baccalaureate on September 19, 2024 at 7:00AM</b> <b>Breakfast: (60 pax): Faculty and Officials</b> (Packed Breakfast) -Choir: (35 pax) -Security guard: (10 pax) -Janitor: (10 pax)  -Rice, Pandesal, Torta Giniling, Daing Bangus, Kamatis, Pipino, Fresh Banana, Bottled Water, Brewed Coffee, Milo <b>*Token for the Priest:</b> -Assorted Fruits -1 Box Ensaymada <b>*September 19, 2024 at 11:00AM</b> <b>Lunch VIPs, Officials and Faculty: (70 pax)</b> (Packed Lunch)	170,000.00	<b><u>170,000.00</u></b>

(Please read carefully at the back hereof)

Charge to: 02-2064A1  
ROA No.: 2024-09-3023  
CONFORME & RECEIVE COPY :

**RODOLFO MANUEL'S HAPAGKAINAN**

Firm/Dealer/Supplier/Contractor

9/19/24

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official



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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		-Choir: (35 pax) -Security Guard: (10 pax) -Janitor: (10 pax) -Safety Staff: (8 pax)  *Special menu for the Presidential table Assorted Fruits and Bottled Water, Buko Juice, Rice, Fish, Chicken, Pork, Vegetable, Soup, Fresh Banana *Token for the Speakers: -Chicharon Camiling - 2 kilos. -Ensaymada - 1 box *Foods during 35th Commencement on <b>September 20, 2024 at 8:00AM</b> *Breakfast Faculty and Officials: (60 pax) (Packed Breakfast) -Choir: (35 pax) -ROTC: (25 pax) -Security Guard: (10 pax) -Janitor: (10 pax)  -Rice, Pancit guisado, Puto, Egg, Skinless Longganisa, Fresh Banana, Bottled Water, Brewed Coffee, Milo *Stage Food: (20 pax) -Bottled water, Coffee, Assorted fruits, Pastries, Wet Wipes		

(Please read carefully at the back hereof)

Charge to: 02-206441  
ROA No.: 2024-09-3023  
CONFORME & RECEIVE COPY:

**RODOLFO MANUEL'S HAPAGKAINAN**

Firm/Dealer/Supplier/Contractor

9/19/24

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		<p><b>*Lunch VIPs, Officials and Faculty: (110 pax)</b>            (Packed Lunch)            -Guard: (10 pax)            -ROTC: (25 pax)            -Choir: (35 pax)            *Safety Staff            -Janitor: (10 pax)            -Usherette: (10 pax)  <b>*Special menu for Presidential table and Assorted Fruits</b>            -Bottled Water, Buko Juice, Rice, Fish, Chicken, Pork, Beef, Vegetable, Soup, Dessert, Fresh Banana            *Token for the Speakers:            -Chicharon Camiling - 2 kilos            -Ensaymada - 2 boxes</p> <p>*****</p>		

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